

Security...matters

U.S. Department of Commerce ♦ Office of the Deputy Assistant Secretary for Security

Volume 3, Issue 1

Spring 2000

The Duane R. Christian Memorial Conference Room and Ceremony

(Submitted by Stephen A. Brown, OSY Security)



Early in March of 1999, Deputy Assistant Secretary for Security, K. David Holmes, Jr., envisioned an honorable tribute to an agent who meant so much to the men and women in the Office of Security. A memorial plaque placed on a wall in the Duane R. Christian Memorial Conference Room is that vision. DAS Holmes shared his ideas with Special Agents Joe Burns (now in the Department of Defense) and J.R. Garland. Having been very close friends of Duane, Joe and J.R. were honored to “pick up the torch and run with it.” Immediately, they shared the concept with the OSY family and the Christian family. OSY employees eagerly donated funds to this effort.

J.R.’s commitment to making this concept reality was partially driven by his knowledge of Duane’s long-time dream: induction into the National Baseball Hall of Fame. Duane was more than just a baseball fan. He was an *accomplished talented player* on Howard University’s baseball team. Through our efforts to remember Duane, his personal dream of baseball immortality indirectly came true. The bronze memorial plaque of Duane hanging in the conference room was formatted, designed, and fabricated by the same company which makes the plaques for baseball Hall of Fame inductees.

Under the leadership of DAS Holmes, the steering committee was determined to make the memorial and dedication ceremony a reality befitting

Duane. DAS Holmes also enlisted the help of the OSY family. Carla Fisher led a group of employees who prepared and arranged a truly exemplary reception for this worthy celebration.

On February 4, 2000, at 2:00 p.m. the dedication ceremony of the Duane R. Christian Memorial Conference Room was held. The Christian Family was represented by Duane’s wife Sheila, his children Mark and Janay, his brothers and sister Mike, Calvin, and Arlene, and several others from his extended family. The OSY family demonstrated overwhelming support, as evidenced by the presence of nearly 50 attendees. Some of Duane’s old friends, (Joe Burns, Steve Wilkerson, Ann Murphy, and Rich Joy) whose career paths have since taken them to other organizations, returned in tribute.

Inside the issue:

The Duane R. Christain Memorial Conference Room and Ceremony	1
“To Duane In Memoriam”	2
Legislative Issues Affecting Security	3
OPM Guardian Award	4
OSY/Census Security Tracking System	5
Letters of Appreciation	6
OSY Welcomes Their New Employees	9
Never Ending Story	10
Editor’s Corner	11
Setting the Pace	12
Health and You	13
What is the Census all about	14

The ceremony was opened by S.A. Garland who welcomed the guests. S.A. Robert Stanley gave us an inspiring invocation, and DAS Holmes made remarks of commemoration, followed by Sheila's words of appreciation. The event concluded with a benediction from S.A. Stanley. The two families, Christian and OSY, shared fond memories of Duane as they viewed pictures of him gracing the conference room walls. The pictures portrayed Duane on the job at various venues such as the Kremlin.

For the OSY members that were unable to attend the ceremony, DAS Holmes' remarks follow:

"I am pleased to welcome the Duane Christian family, Duane's wife Sheila, and lovely children, Mark and Janay, as well as his extended family.

I would also like to express our special thanks to Agents J.R. Garland and Joseph Burns for their enthusiasm and personal commitment in organizing this celebration of the life and career of our dear friend and comrade, Special Agent Duane R. Christian.

When I first arrived in this office, I immediately felt a deep sense of loss—the loss of a friend—the loss of a leader. I met Duane only briefly. But since coming to the Department of Commerce, I have learned so much about Duane, the great agent, the great man, and the even greater husband and father. As a leader and friend in the Office of Security (OSY), Duane's abilities are unsurpassed.

The legacy he has left us all can be found in the following words;

A leader is one who...

...has more faith in people than they do, and

...who holds opportunities open long enough for their competence to reemerge.

Duane provided us the faith we hold today, and he gave us enormous opportunities for achievement!

We are here today, to honor the life and career of our dear friend and leader, Special Agent Duane R. Christian. This memorial and celebration were made possible by the contributions of his dear friends in OSY."

In conclusion, the ultimate compliment was paid to us all when Sheila said, as she was preparing to depart the office, "I just don't want to leave."

Thanks to all who made this meaningful event possible. When at HCHB, please stop by and view the Duane R. Christian Memorial Conference Room. ❖



To Duane In Memoriam

(Submitted by Pamela Pye, OSY Security)

Special Agent Duane R. Christian joined the Department of Commerce, Office of Security family in 1985. Duane was a native Washingtonian and a graduate of Howard University. Prior to his employment with the Department of Commerce, he was an OPM investigator and a D.C. public school teacher. Duane was a family man and he enjoyed sports. Duane was truly a dedicated security professional in all aspects. He was a unique individual with aspiring goals. His kind smile, personality, and humorous ways allowed him to develop an excellent rapport with his colleagues and friends. Duane could enter the office and if the atmosphere was stale,

his presence and comments would lift the spirits of the staff. He respected his peers and most importantly he received respect. When tasked with tough assignments, Duane would never complain, he challenged the tasks and if necessary, he would go the extra mile by working through his lunch hour or staying late. The assignments were accomplished each time.

Duane had strong leadership skills and was one who provided guidance and advice to others. He had a broad knowledge of security disciplines, Personnel, Information and Physical security. He was definitely a motivator and team player. During the course of a routine day, he was willing to assist others by providing input regarding assignments. Friends and colleagues confided in Duane, he would show deep concern regarding their situations.

Duane represented the professional image of the Office of Security and the Department in all of his undertakings when interacting with the law enforcement community. In addition, he was well respected by them.

To this day, there are some of us who during the course of the day, will take a moment and reflect back on Duane. There were bridges that we crossed, and often stopped to think, "how would Duane handle this situation." His characteristic ways, have impacted our lives. He is an individual who is truly missed by his family, colleagues, friends and the U.S. Department of Commerce. A professional in the highest sense of the word.

"Duane, during your walk through life, you have reached out and touched so many lives, with a kind word, smile or gesture. To some you were considered a mentor, as well as a colleague or friend. You were admired by so many, for having your family values, receiving the awards you received, accomplishing your goals, and always

remembering it was not always easy. Most importantly, you progressed to a high level management position and never changed your personality or the way you related to other human beings."

The Office of Security honors you this day, by dedicating the Deputy Assistant Secretary for Security conference room in your name, the Duane R. Christian Memorial Conference Room. ♦



Legislative Issues Affecting Security

(Submitted by Tina Williams, OSY Census)

The Federal Protective Service Reform Act of 1999

The 1995 bombing of the Alfred P. Murrah Federal Office Building in Oklahoma City has caused many changes in the way security does business. It has reminded security offices throughout the federal government that acts of terror and threats can occur within our borders. It is because of this act of violence that hit Oklahoma City, killing 168 people and wounding hundreds more, that Congressman James Traficant, Jr. (D-Ohio) proposed the Federal Protective Service (FPS) Reform Act of 1999.

The FPS is responsible for the security of approximately 8,300 federal buildings across the nation. Although FPS officers have a large responsibility, they are paid significantly less than other federal law enforcement officers. In a speech given by Congressman Traficant on February 23, 1999, he stated that "This is not fair." Traficant says the low pay and poor communication among managers and officers have caused morale and turnover problems that compromise federal security. The FPS Reform Act will cause the necessary changes to boost morale, improve management, and put FPS in a better position to respond to terrorist threats to federal buildings.

Several significant elements of the FPS Reform Act are as follows:

It will establish FPS as a separate operating service of the General Services Administration. FPS is presently part of the Public Buildings Service.

The FPS would be headed by a new Commissioner who would serve as the principal law enforcement and security official for federal properties under the charge and control of GSA.

Clarify the responsibilities and authority of FPS officers, including giving them the ability to carry firearms to and from work, providing officers with a "buffer zone" of responsibility extending to property adjacent to a federal building, and clearly delineating

the circumstances under which FPS officers can make arrests.

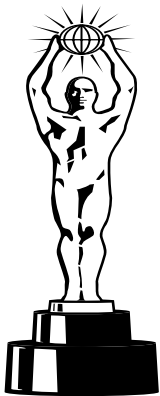
Establish a pay scale and benefits package similar to that of the Uniformed Division of the Secret Service.

Authorize a total number of 730 FPS officers.

Increase GSA contract security guard investigative and training requirements.

Direct the General Accounting Office to study the feasibility of merging all federal building security services under FPS.

For more information on the FPS Reform Act, please contact your security office. ♦



OPM Guardian Award Presented to the US Security Policy Board

(Submitted by Tina Williams, OSY Census)

On November 9, 1999, the OPM Guardian Award was presented to the U.S. Security Policy Board by Janice Lachane, Director of the Office of Personnel Management (OPM). The OPM Guardian Award was developed by Lachane to recognize those agencies or programs that are leading the way in finding cost-effective and original solutions to our modern federal security needs. In a speech given by Lachane at the award ceremony, she stated "As guardians of the public trust, federal agencies must re-examine the way they do security business in the next century." Lachane recognized the US Security Policy Board and its committees and working groups in particular for their outstanding work in recent years and their guidance in the effort to find cost-effective solutions to our security needs.

President Clinton created the US Security Policy Board to promote uniform security policies and operations across the federal government. One of the successes of the US Security Policy Board was the development of the Adjudicative Guidelines and the Investigative Standards for Background Investigation for Access to Classified National Security Information. In addition, they implemented the "Polygraph MOU," the Safeguards Directive, and the very successful "Facility Co-Use and Inspection" program which continues to save both the American taxpayers and industry substantial amounts of money. Lachane ended her speech and presented the first OPM Guardian award to Dan Jacobson, the Executive Director of the Security Policy Board team. **Congratulations!** ♦



OSY Census Security Tracking System

(Submitted by Tina Williams, OSY Census)

The Census Bureau's Administrative Systems and Programming Branch, under the guidance of the OSY/Census Security Office, designed a new security software to track security incidents. The Security Incident Reporting System (SIRS) will be implemented in all Regional Census Centers (RCC).

The Programming Branch and Tina Williams, OSY/Census Security, have conducted hands-on training at the Philadelphia RCC. The group used the Philadelphia RCC as their training test sight to see how well the personnel in the RCC would receive the new system. A strategy is currently being put together to provide training to the remainder of the RCCs.

The use of the Form BC-1206, Security Incident Reports will continue. The information on the hard copy will

be keyed into the automated system by the designated staff at each RCC. A copy of BC-1206 will then be mailed/faxed to OSY Census Security Office.

The purpose of SIRS is to improve security incident reporting and follow-ups, and it will allow the Census Security Office to better track security incidents, which occur in the field. The system incorporates a systematic schedule for reviewing, completing, and closing security incidents. It will also allow reports of security incidents to be printed and sorted in a variety of ways, i.e., by victims name, incident date, incident location, incident type, as well as a summary report of all victims within defined parameters.

Once SIRS is fully implemented in all regions, the process of incident reporting in Census field offices will benefit from an established electronic database.

For more information on SIRS, please contact Tina Williams at 301-457-2881. ♦



THE DEPUTY SECRETARY OF COMMERCE
Washington, D.C. 20230

Mr. K. David Holmes Jr.
Office of the Secretary, Security
Room 1067
1401 Constitution Avenue, N.W.
Washington, DC 20230

Dear Mr. Holmes:

Let me take this opportunity to extend my thanks and appreciation for your outstanding contributions to the Department's first conference focused on Minority Serving Institutions. Our "New Directions: Building Relationships and Expanding Opportunities with Minority Serving Institutions" conference owes much of its success to you.

Your participation and support contributed greatly to achieving our goal of providing helpful information to representatives from the academic community. Your efforts fostered the environment of learning and growth the attendees experienced throughout the day.

Secretary Daley and I are proud to have committed individuals like you as part of the Department of Commerce family. Our organization is stronger as a result of your enthusiasm. Your dedication will ensure this effort continues to yield results for many years to come.

Sincerely yours,

A handwritten signature in cursive script, reading "Robert L. Mallett", is positioned above the printed name.

Robert L. Mallett



STATE OF WASHINGTON

WASHINGTON STATE PATROL

General Administration Building, PO Box 42600 • Olympia, Washington 98504-2600 • (360) 753-6540

January 25, 2000

Mr. K. David Holmes, Jr.
Deputy Assistant Secretary for Security
U.S. Department of Commerce
Washington DC 20230

Dear Deputy Assistant Secretary Holmes:

Thank you for your letter dated January 21, 2000, commending Trooper John Farrow for his recent presentation on domestic terrorism.

It is always a pleasure to receive correspondence on the exemplary performance of a Washington State Patrol employee, and it is gratifying to hear his efforts were appreciated. Trooper Farrow and his commander will be notified of your kind remarks.

Thank you for bringing this matter to my attention.

Sincerely,

CHIEF ANNETTE M. SANDBERG

AMS:sjs

cc: State Fire Marshal Mary L. Corso, Fire Protection
Trooper John E. Farrow, Fire Protection Bureau

Westin Building
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TEL: (206) 553-5615
FAX: (206) 553-7253

December 10, 1999

Mr. David Holmes
Deputy Assistant Secretary for Security
U.S. Dept. of Commerce
14th & Constitution Avenue, N.W.
Washington, DC 20230

Dear Mr. Holmes:

I am the Director of the Seattle U.S. Export Assistance Center. I would like to bring to your attention the remarkable efforts of several individuals who provided support to Secretary William Daley during his participation in the World Trade Organization Ministerial held in Seattle. Cheryl Wieser, Regional Security Officer for the U.S. Dept. of Commerce in the Seattle area, along with Washington State Troopers David Karre and William Thomas, provided continuous and tireless escort, protection and security support during the Secretary's visit. Their skill and experience combined with constant good humor provided greatly needed reassurance to me and my staff. Their very special efforts were critically essential to the Secretary's safety and timely movement from one venue to another.

I know that you are aware that tension and uncertainty prevailed during the week of the WTO Ministerial. These officers made what was a challenging and difficult time endurable. I and the Seattle staff greatly appreciate all of their efforts.

Sincerely,

David Sparr
Director

Cc: Mr. Tom DeSeve, Assistant Director for Compliance and Field Operations



UNITED STATES DEPARTMENT OF COMMERCE
Chief Financial Officer
Assistant Secretary for Administration
Washington, D.C. 20230

JAN - 4 2000

MEMORANDUM FOR All Office of Security Employees

FROM K. David Holmes, Jr. *[Signature]*
Deputy Assistant Secretary
for Security

SUBJECT Special Recognition

I am pleased to share with you this letter of appreciation from Mr. David Spann, Director of the U.S. Export Assistance Center.

Mr. Spann's recognition of the special efforts that our staff performed in support of the Secretary, during the World Trade Organization meeting in Seattle, reinforces the professional image that this organization has developed.

Personnel Contributing Support to the Secretary's Visit

NOAA Personnel:

Cheryl L. Wieser, Region Security Officer
U.S. Dept. of Commerce
National Oceanic & Atmospheric Administration
Wester Administrative Support Center
Regional Security Office, WC4
7600 Sand Point Way N.E.
BIN C15700
Seattle, WA 98115

Washington State Patrol Personnel:

Officer David Karre, Badge # 723
Washington State Police
2803 156th Avenue S.E.
Bellevue, WA 98007

Officer William Thomas, Badge # 397
Washington State Police
605 E. Evergreen Blvd.
SAM-18
Vancouver, WA 98661



WELCOME to the OSY family, we are glad to have you here!

Eartha Abraham—Security Assistant, OSY at Census. Eartha joined OSY on December 19, 1999, coming from the Census Bureau. She has 1 year federal service with Census and 5 years experience in the private sector. Eartha likes to read, sew, travel to her hometown as much as possible, collect old coins and recipes, and spend time with her grandmother.

Tamekiah Aguirre—Security Assistant, Eastern Administrative Support Center, Norfolk, VA. Tamekiah joined OSY on February 14, 2000, coming from the Department of the Army at Fort Eustice. She has 1 plus year of federal service with the Department of the Army and 2 years service with the Virginia State government. Tamekiah is an active Army Reservist (since 1994); she has one child.

Vicki Davis—Security Assistant, OSY at Census. Vicki joined OSY on November 22, 1999, coming from the Census Bureau. She has 12 years prior federal service: One year with Department of Justice and 11 years at Census. Vicki left Census in 1984 to raise two boys and returned in 1998 to “the best office she’s ever worked in.”

Carol Harford—Security Assistant, OSY at Census. Carol joined OSY on December 6, 1999, coming from the Census Bureau. She has 13 years of prior

federal service with the IRS, EPA, and the FBI. Carol is married, and she and her husband Bill have two children, ages 12 and 10. She is Music Director for her church in Huntingtown, MD, and enjoys reading and traveling.

Dawn Horn—Security Assistant, Central Administrative Support Center, Kansas City, MO. Dawn joined OSY February 14, 2000, from a position as a legal analyst in a law firm in Kansas City. She is new to the federal government and is married with a 14-month-old son.

Karen Kissinger—Security Assistant, OSY at Census. Karen joined OSY on February 14, 2000, coming from the Department of the Navy. She has 12 and a half years prior federal service, all with the Navy. Karen enjoys bowling and spending time with friends and family and likes traveling to Myrtle Beach every opportunity she gets.

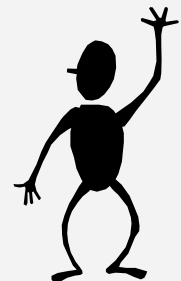
Agustia Stevens—Security Assistant, OSY at PTO. Agustia joined OSY on November 21, 1999, from a liaison position with PTO for the Director of the Office of Administrative Services, with the contract security company, International Services. She is new to the federal government, but has worked under DOD and GSA contracts for 15 years. Agustia is single, with two children, a son who is grown and a 13-year-old daughter, and loves the outdoors. ♦

WELCOME TO THE OSY FAMILY!

Farewells

OSY says farewell
and good bye to:

**Erika Ferriol, PTO
Security Office**





Never Ending Story

Staring Agent George Nickels

INSTALMENT #2 (02/15/00)

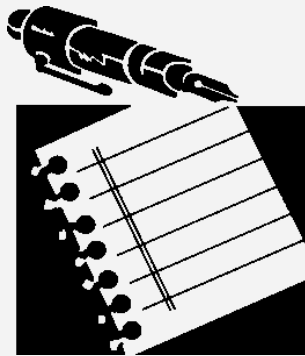
(Submitted by Michael Stephens, OSY Security)

As we left agent Nickels in the last episode, he was witnessing a crime at Census in progress.

Agent Nickels checked his watch, it was 4:00 a.m. He knew he had to call the emergency FPS number soon, he still could not believe what he was seeing. Five people, four dressed in camouflage clothing, were carrying new computers, still in the boxes, out the back door and strapping them on to the back of three battery-operated golf carts. One person, dressed as a security guard, was holding the door. Agent Nickels pushed the speed dial button on his cell phone for FPS operations. After one ring, an officer answered and, because FPS had known Nickels was staking out the warehouse, the response was immediate. As the darkened police cruiser came to a halt and turned on its lights, the last golf cart was just preparing to leave. Nickels had already left his hiding place; he was jogging, out of sight and some distance behind and to the right of the first two carts. The golf carts moved

toward a large hole in the chain link fence at the edge of the Census parking lot. There, Nickels could see a moving van had been placed just on the other side of the fence. Unaware of FPS's arrival back at the scene of the crime, the carts moved at a slow pace. Nickels, was again on the phone to FPS for backup at the fence. Back at the warehouse, two suspects were detained. The one dressed as a guard was a fake, but she had a set of keys on her that would later prove to fit most of the supply storage areas at Census. The other suspect, in camouflage, was part of a Baltimore theft ring. Neither suspect was carrying a weapon. Meanwhile, at the fence, Nickels waited out of sight, and watched as the three suspects in the golf carts, aided by one person at the fence, loaded the still boxed computers into the moving van. As the suspects were preparing to load the golf carts, two FPS, and a local sheriff's cruiser arrived. Three of the suspects gave up at the scene, but one ducked out of sight and ran back through the hole in the fence. Nickels, knowing he is probably too old for this, moved quickly from his hiding place and tackled the fleeing suspect. While holding him face down in the parking lot, Nickels checked his watch; it was 4:30 a.m. After FPS took control of his suspect, Nickel walked back to his car. He thought to himself, "2 hours of report writing, and then to bed for some well deserved sleep."

(The exploits of Agent Nickels as he fights crime and maintains security at Commerce will be continued in the next newsletter. Submission of additional installments is encouraged from all areas of OSY. This fun and interesting story is designed to act as a showcase for new security ideas and concepts, which may benefit all of OSY.) ♦



Editors' Corner

"Quote of the Quarter"

Organizational improvement is not a project -- it's an ongoing evolutionary process. Whenever problems or opportunities arise, leaders should diagnose the root cause and improve the organization systemically. ♦

(Source: Unknown)

"Thought for the Quarter"

Submitted by K. David Holmes, DAS/OSY
(A Short Course in Human Relations)

- ♦ The six most important words:
"I admit I made a mistake."
- ♦ The five most important words:
"You did a good job."
- ♦ The four most important words:
"What is your opinion?"
- ♦ The three most important words:
"If you please."
- ♦ The two most important words:
"Thank you."
- ♦ The one most important word:
"We"
- ♦ The least important word:
"I" ♦



Avoid Control Talk

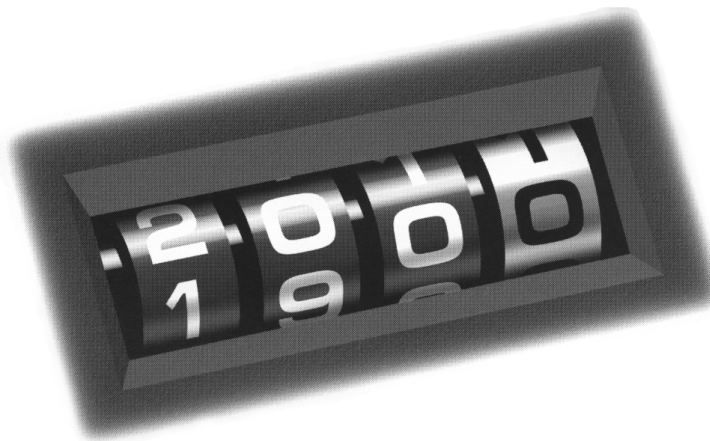
Have you ever said things such as these to your employees?

- ♦ "I don't understand why you haven't finished that report yet."
- ♦ "I want you to apologize to the other division for your mistake, discuss it and inform me of how it went."
- ♦ "We will meet at 2 p.m."

If so, you may be too controlling. Try these alternatives:

- ♦ "What can I do to make your job easier?"
- ♦ "Let's discuss possible solutions to that security problem."
- ♦ "Are you available for a 2 p.m. meeting?" ♦

(Source: Leadership for the Front Lines, Bureau of Business Practices, 24 Rope Ferry Road, Waterford, CT 06386)



Setting the Pace in the New Millennium

(Submitted by Pam Pye, OSY)

On February 17, 2000, two OSY security specialists attended a forum sponsored by the Overseas Private Investment Corporation (OPIC) and their African American History Committee. The month of February has been declared as "African American History Month," at which time federal agencies and the nation are to focus on the contributions of African Americans to the success and fabric of America. OPIC highlighted the role of "African Americans: Setting the Pace in the New Millennium."

The panel consisted of a diverse and innovative network of African American business persons and leaders. Participants provided us with the chance to share in a dialogue on the opportunities and challenges in our rapidly changing global economy.

The following panel speakers addressed current trends about setting the pace for business in the new millennium:

The Honorable Bernard Anderson, Assistant Secretary for Labor Standards, U.S. Department of Labor; Professor Mal Whitfield, African Affairs Consultant,

former Foreign Service Officer and U.S. Olympian; Gina Henderson, Editor, *Emerge Magazine*; Ambassador Leonard Spearman, Ph.D., Chairman, Renewable Energy for African Development; William A. Kirk Jr., Partner, Thelen Reid & Priest LLP; and Richard Hayes, Independent Consultant, Strategic Planning and Business Development for Minority and Women-Owned Small Businesses. Several Ambassadors and distinguished guest were also among the audience.

A reception at the Marriott Hotel followed. This period of time was used to engage in further dialogue with panel members and to meet other guest such as Kweisi Mfume.

The forum concluded with a grand finale "**Fashion Explosion 2000**" which was a fashion show sponsored by OPIC employees. The fashions featured both executive and casual looks for the millennium.

We were pleased to have the opportunity to join some of America's most successful African American business leaders to explore success strategies for increased prosperity in the new millennium. ♦

Health and YOU...



Health Alert... New Guidelines Recommend Testing for Everyone Age 45 and Above.

(Submitted by Tina Williams, OSY Census)

Did you know that 16 million Americans have Diabetes? But, 1 out of 3 does not know it! Diabetes is a disease that affects the way the body uses food. Normally, the body turns food into sugar for energy. Then, the blood carries this sugar to cells throughout the body. There, insulin, a hormone, helps turn sugar from food into energy for the body to work. But, when you have diabetes, something goes wrong. The body makes little or no insulin or insulin can't get blood sugar into the cells. As a result, the body doesn't get the fuel it needs and blood sugar stays high.

Diabetes is a disease that can lead to blindness, heart attack, stroke, amputations, and kidney failure. Many people have no symptoms, they learn they have diabetes when they seek help for one of its complications.

It's a silent disease. By the time it is diagnosed, damage to arteries, eyes, nerves, and kidneys has been going on for 7 to 10 years. Diabetes kills more than 193,000 Americans each year — don't let it happen to you or those your care about!

Could You Have Diabetes?

You are at higher risk if:

- You are 45 and older
- Member of a high-risk ethnic

group (e.g., African American, Hispanic/Latino, American Indian, Asian American, Pacific Islander)

- You are overweight
- You have high blood pressure (at or above 140/90)
- You have a family history of diabetes
- You have a history of diabetes during pregnancy or are you a woman who has had a baby weighing more than 9 pounds at birth.

Don't wait for signs

Diabetes can sometimes have obvious signs. But, most people with diabetes do not notice any symptoms. However, if you or a family member should have any of these symptoms, you should contact your doctor right away:

- Extreme thirst
- Frequent urination
- Unexplained weight loss

(Source: American Diabetes Association)

Breast Health Screening on the George Washington University, Medical Center Mammovan

(One of the Best Things You Can Do for Yourself)

Wednesday, April 19 & Thursday, April 27

Where: Census Bureau, 4700 Silver Hill Road, Suitland MD.

By appointment only 202-994-9999.

Most insurances accepted. Mammograms are offered at no cost to eligible women.

You are eligible if you...

- Are age 35 and over
- Have not had a mammogram in the past 12 months

- Do not have breast implants
- Have not been treated previously for breast cancer.

The mammogram takes only 15 minutes, and you will receive the results in a few days. GW will coordinate any follow-up care if you need it. ♦

What is the Census all about?

(Submitted by Michael Mersch, OSY Census)

The United States Constitution requires that a census of population be taken every 10 years to apportion the seats in the U.S. House of Representatives among the states. The first census for this purpose was carried out in 1790. Over the years, the decennial census developed from a relatively simple population count to a program of inquiries covering demographic, social, and economic characteristics of the American people.

Down through the years, the Nation's needs and interests have become more complex. This means that there had to be statistics to help people understand what was happening and have a basis for planning. The content of the decennial census changed according. The censuses also spread geographically, to new states and territories that were added to the Union, as well as other areas under U.S. Sovereignty.

In addition to the decennial census being used to apportion the number of seats among the states for the U.S. House of Representatives, it is used to determine the distribution of more than \$100 billion each year to governmental entities at all levels, that is; state, county, district, etc., and for untold numbers of governmental and business decisions.

- The major goals of the 2000 Decennial Census are:
- To count and profile the people and

housing units of the United States and associated island areas as completely and accurately as possible,

- To do so in a way that reduces or eliminates the historical pattern of accounting for different components of the population at unequal rates, and
- To do so at a cost the Nation can afford.

To deal with the magnitude of the decennial census program and the concerns of its many stakeholders, the planning and implementation cycle for the 2000 Decennial Census encompasses 15 years and is divided into three major categories:

Test and Design

This phase ran from 1989 through 1993. During this time the Census Bureau assessed, through internal reviews and consultation with external stakeholders, the successes and failures of previous censuses. Using this information, Census staff designed and conducted experiments and tests to devise better and more effective methods for future censuses.

Operational Planning and Testing

This phase began in 1994 and ran through 1998. In this time period the Census Bureau made its determination of the best and most practical methodologies for implementing Census 2000. Based upon the design selected, Census staff ensured the operational feasibility of the complete process in a 1998 Dress Rehearsal in Columbia, SC, Sacramento, CA, and the Menominee Indian Reservation in WI.

Conduct and Dissemination

This phase will run from 1999 through 2003. During this phase the Census Bureau will collect data from every household and group living facilities in the Nation, process the collected

information, create data summaries for the component geographic entities and population groups, and disseminate data to all constituent groups that depend on these data. During this same period, extensive work begins on the Test and Design phase starting anew the 15-year decennial cycle for the 2010 Census.

Concurrent with the above process, The Census Bureau will create and enhance a Master Address File (MAF) that it

will link with the Census Bureau's automated geographic support system, called TIGER or Topological Integrated Geographic Encoding and Referencing system, that is updated in unison with MAF activities. The TIGER/MAF system provides the framework for and the foundation of the decennial census address list used for data collection and tabulation processes and provides the geographic products and services needed to support the use of data summaries resulting from the decennial census. ♦



**U.S. Department of
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OSY Mission Statement

The Office of the Deputy Assistant Secretary for Security is a Departmental Office having responsibility for establishing and implementing the Department's programs for the protection of all Commerce information, systems, personnel, facilities, and other assets and for providing security services for the Office of the Secretary.

- ◆ *Promote security awareness that will sell security throughout Commerce and the Federal Government;*
- ◆ *Deliver quality customer service;*
- ◆ *Demonstrate personal integrity, competence, and commitment to excellence;*
- ◆ *Promote an effective and equitable security program in each area of security, i.e., personnel, information, physical, and information technology security;*
- ◆ *Continue renewing our organization to enable ourselves to learn, grow, change, improve.*

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